

Name:		Business Name:	
Address:			
Telephone:		Cellphone:	
Email:			
Website:			

<p>1. What type of vendor are you? (Circle One) FOOD RETAIL OTHER: _____</p> <p>2. How many space(s) will you be requesting? _____</p> <p>3. Would you be using any type of propane/gas tank for prepared food? _____</p>	<p>4. What merchandise/food will you be selling? _____</p> <p>5. What is your price range? _____</p> <p>6. Will you have a vehicle on the premise during the event? Example: Food Truck. _____</p>
--	--

Information for Vendors:

- Each requested space is 10’ X 10’. A vendor # will be assigned to the vendor on acceptance.
- QBG has the right to decline vendors who do not meet QBG’s requirements/mission.
- No tents or electricity/power generators will be provided on site.
- Vendors are responsible for bringing their own generators, tables, chairs and any other equipment.
- No refunds will be given after acceptance of vendor application. The event is Rain or Shine.
- QBG will assign a location for vendors and or relocate vendors during the event.
- Food Trucks will be accommodated by truck size.
- QBG prefers that food vendors use biodegradable/compostable / recyclable take-out containers. (any alternative to Styrofoam)

Fees: **Food/ Commercial:**
\$100 per 10’x10’ space
 \$25 per 1x Table and 2x chairs = (Optional /Supplies Limited)

Retail:
\$75 per 10’x10’ space
 \$25 per 1x Table and 2x chairs = (Optional/Supplies Limited)

Non-Profit Partners:
 FREE - Tables provided on a first come first served basis

Early Bird Special: Book by MARCH 31st and get \$25 off!

Go Green and Save! Food vendors who are committed to using bio-degradable, compostable, or reusable takeout containers are eligible for a \$25 vendor credit towards our next festival (Harvest Fest Sunday, October 14th).

Vendor Credit is subject to approval by QBG upon inspection at the event. **Check this box:**

Please Fill: \$ _____ **SPACE FEE** + \$ _____ **TABLE & CHAIR** = \$ _____ **Total (due in full)**

Payment: Credit Card, Money Order or Business Check Only

Please make checks payable to Queens Botanical Garden. Attn: Arbor Fest 2018 – Regina Minerva

Credit Card #: _____

Expiration Date: _____ CVV#: _____

Name on Card: _____

Billing Address: _____

City/ State/ Zip: _____

Please make all checks payable to: Queens Botanical Garden Society, Inc.
 43-50 Main Street, Flushing, NY 11355
 Attn: Regina Minerva – Arbor Fest 2018
 Fax 718-463-0263 email: RMINERVA@queensbotanical.org